



NOOR CULTURAL CENTRE

Noor Children's Islamic School (NCIS)

2014-2015 School Year ~ Information for Parents

Asalaam Alaikum Parents,

The Noor Children's Islamic Programme aims to provide a well-rounded foundation in Islamic faith, spirituality, and practice for children. The NCIS Summary Sheet provides more information on the curriculum and the approach to learning. The information contained in this letter mostly addresses participation logistics.

The Islamic School takes place on Sundays from **10:00 a.m. to 12:45 p.m.** and consists of approximately 30 classes. Please refer to the NCIS Calendar for a detailed schedule of classes and holidays. Please note, there are no classes on long weekends or school holidays (e.g. December and March breaks).

The 'school year' will run from **Sunday, September 14, 2014 - Sunday, June 14, 2015**. On the first day, parents are invited to attend a short orientation session from 12:00pm until 12:30pm. During the orientation, parents will have the opportunity to meet with staff and learn about the NCIS programme through a short presentation. Classes for children will begin at 10:00am.

The **annual fee for the programme is \$400 per child**. This fee is payable in full at the beginning of the school year OR by instalments in September 14, 2014 and January 11, 2015 (\$200 per child for each instalment). Should this amount cause financial hardship, please speak to Eiman Abou-el-Alla to discuss another payment plan. Please note that fees are not waived or refunded for missed classes due to illness, other activities or vacation time. Fees are used to pay our teachers, supplies for the children, and to cover operating costs of the program. **Fees are payable by cheque and can either be mailed directly to Noor Cultural Centre (address at foot of this document), or dropped off at the centre, marked to the Attention of NCIS. Cheques should be made payable to 'Noor Cultural Centre'. Please provide enough time for receipt of payment prior to the commencement of classes.**

In order to avoid a rate increase of our program, **snacks are no longer provided during break time every week**. Children are expected to come with their own snacks. We ask parents to ensure that all snacks are nut free and contain healthy options such as whole grains, fruit and vegetables as well as water.

In keeping with the philosophy of the Noor Cultural Centre, all prayers will be performed with women/girls on one side and men/boys on the other side of the prayer area. In addition, both girls and boys will have the opportunities to call the adhaan and to lead prayer depending on their ability. Parents are expected to participate with their

child(ren)'s learning by providing support at home. Given our limited classroom time, **homework** is an important part of the NCIS and will be given at all levels. Please ensure that all homework is complete. Parents are also encouraged to join prayers at 12:30 (Zuhr in winter; 2 practice rakats in fall & spring). Parents and siblings who are not praying will be asked to leave the prayer and social areas so that the children are not distracted.

In order to maintain consistency and support the learning process, it is important for all children to attend each class and remain for the full length of time. Please inform teachers beforehand if your child(ren) will be absent. If your child needs to leave early, please inform the teacher before class begins. Parents will not be allowed to enter the classrooms during class time. In unexpected circumstances, if teachers have not been informed beforehand, please phone the Noor Centre at **416-444-7148** between 9:45 a.m. - 10: 00 am on the day of classes.

Parents are encouraged to check their **email** on a regular basis, as this will be our main form of communication during the year. Teachers will be available to meet briefly with parents after class time if necessary. Please request an appointment before hand. Progress reports will be handed out at the end of January and the end of June.

If you have any questions or concerns regarding the Noor Children's Islamic School, please contact Eiman Abou-el-alla by email at ncc.islamicschool@gmail.com.

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